

Notice

Guidelines for Faculty Members and Students Regarding Practical Classes

1. Introduction to the Lab and Experiment:

- a. During the first practical session for each subject, the concerned faculty member will provide a brief introduction to the laboratory setup and explain the first lab experiment in detail.

2. Conducting the Practical:

- a. After the explanation, students will perform the practical, record observations, readings, results, and graphs in their respective Notebooks.
- b. This recorded data will assist students in writing the experiment in detail.

3. Next Practical Session:

- a. During the subsequent practical session, the faculty member will explain the second lab experiment in detail.
- b. After explaining, students will conduct the experiment, and the faculty member will check and evaluate the previously written experiment in the Practical Notebook.
- c. 10 Marks will be awarded on the same day as the evaluation of the Practical Notebook.
- d. If practical notebook couldn't be submitted by the student on the day of evaluation then 02 marks per week will be deducted.

4. Continual Evaluation:

- a. This process as mentioned at Sr. No. 3 will be followed for all subsequent practical classes.

5. Attendance and Physical Presence:

- a. The above process is designed to ensure that students attend all practical classes in person, as timely evaluation and active participation are essential for their learning.

Strict Adherence:

All faculty members and students must follow these guidelines strictly to maintain consistency and proper assessment throughout the semester.

These guidelines aim to ensure that practical classes are conducted smoothly, with regular assessments, and that students remain actively engaged with the course material.



Prof. Dr. Neelam Sharma
Director

Students Notice Board

Copy To:

1. Director General. MAIT
2. Dean, MAIT
3. Dean (R & I)
4. All HOD's (for information to the concerned faculty and staff members)