001 (on)

27-03-2026

To
The Director
Maharaja Agrasen Institute of Technology
Rohini Delhi-110086

Subject: Application for Reimbursement of Conference Fees

Respected Sir,

I am writing to formally request reimbursement for the conference fees incurred while attending the International Conference on Trends in Electronics and Informatics (ICOEI 2026), held from 21 to 23 April 2026 at Tirunelveli India.

The conference was highly beneficial and relevant to my work, providing valuable insights and knowledge in the field of VLSI. The total amount paid towards the registration fee was 10500, and I have attached the payment receipt and necessary supporting documents for your reference.

I kindly request you to process the reimbursement at your earliest convenience. Please let me know if any additional information or documentation is required.

Thank you for your consideration.

Yours sincerely,

Shalu Jindal

Shalu Jindal
Assistant Professor
ECE Department
9990293450

forwarded

27/3/2026

Fwd: Director Sir, D.cam MAIT.
For approval @ 50% of the registration fee as per Policy at MAIT.

27/3/26

@ 50% = 5250/-

27/3/26

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

Date: 11 November,2025

To

Dean

Maharaja Agrasen Institute of Technology

Delhi

Sub: Seeking Approval of reimbursement of travel charges for participation in National Financial Literacy Quiz 2025 -Finale Round held at NISM campus, Mumbai (7th-10th Nov 2025)

Respected Sir

I am pleased to share that our institution has successfully participated and secured 4th position in Grand Finale out of 60 team from the entire Nation of the National Financial Literacy Quiz 2025. As per NISM policy 6000/- per person were reimbursed but the actual charges were more than the same. I humbly request you to kindly approve the difference amount. I will be highly thankful to you for this.

Details of Travel charge

Particulars	Amount
Air Ticket(3person) Delhi to Mumbai & Mumbai to Delhi	34,298
Taxi from airport to NISM Campus	1,308
Taxi from NISM Campus to airport	1,070
Total	36,676
Reimbursement from NISM (6000 per person)	18,000
Difference requested to be reimbursed	18,676

Enclosure: Air tickets and taxi bills and NISM letter

Your Sincerely

Dr. Ritu Gupta
Assistant Professor
Department of Management (MBA)

Approved By:
Prof. (Dr.) S. S. Deswal
Dean
MAIT, Delhi

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

Maharaja Agrasen Institute of Technology
1, PSP Area, Sector-22,
Rohini,
New Delhi
110 086

Journal Voucher

No. Nov79 Dated 14-Nov-25

Particulars		Debit	Credit
Teacher / Staff Training & Development	Dr	18,676.00	
To Ritu Gupta			18,676.00

On Account of :

Being amt charged for reimbursement of Travel charges for participation in National Financial Literacy Quiz 2025 Finale round held at NISM Campus, Mumbai(7th-10th Nov'2025)

₹ 18,676.00 ₹ 18,676.00

Authorised Signatory

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

To
The Director / Dean
Maharaja Agrasen Institute of Technology
Rohini, Sector-22, Delhi – 110086

Subject: Request for Reimbursement of FER Response Filing Charges –Patent Grant (Patent Application No. 202311063048)

Respected Sir,

I request reimbursement for the professional charges incurred for **drafting and filing the FER (First Examination Report) response** for the patent titled:
"LORA-BASED LANDSLIDE DETECTION SYSTEM AND A METHOD THEREOF"
Patent Application Number: 202311063048
The following documents are enclosed:

1. **Invoice** for "Drafting and filing FER response"
   - Invoice No.: **202526047**
   - Invoice Date: **21/11/2025**
   - Amount: **₹8,000**
   - Issued by: **Ms. Neha Goyal**

2. **Proof of Payment** (Bank Transfer Receipt)
   - Amount Paid: **₹8,000**
   - Transaction Reference: **IHT3935558**
   - Transaction Date & Time: **02-Dec-2025, 02:43 PM IST**
   - Credited to Account No.: **00000030265307776 (Neha Goyal)**
   - Purpose: *Patent FER Response Fees*

The total amount spent is: **₹8,000 (Rupees Eight Thousand only).**
I kindly request the institute to process the reimbursement as per the institute's policy. I would be grateful if you could initiate the reimbursement process at the earliest.
Yours sincerely,

2/12/2025
Ashish Sharma
Assistant Professor, CSE

2/12/25
Prof. Namita Gupta
Head of Department, CSE

CFO
50% of the total amount ie 4000/- only
kindly be reimbursed as per the Institute
Policy.

2/12
Prof. S. S. Deswal
Dean/ Director, MAIT

2/12

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

To
The Director
Maharaja Agrasen Institute of Technology
Sector-22, Rohini, Delhi – 110086

Date: 13.11.2025

Subject: Application for Reimbursement of Conference Registration Fee

Respected Madam,

I, Ajay Kumar Kaushik, am writing to kindly request financial assistance for the reimbursement of the registration fee paid for participation in the *International Conference on Data Processing and Networking (ICDPN 2025)*, organized by the *Institute of Technology and Business, České Budějovice, Czech Republic*, and it will be published in the *Springer Lecture Notes in Networks and Systems (LNNS)* series. I am pleased to inform you that my research paper titled "Human-Centric Autonomous Explainability-Based Intelligent System for Industrial IoT" was accepted and presented online on 7 November 2025 during this prestigious international conference.

Details of the conference are as follows:

- Conference: ICDPN 2025 – International Conference on Data Processing and Networking
- Organizer: Institute of Technology and Business, České Budějovice, Czech Republic
- Paper Title: Human-Centric Autonomous Explainability-Based Intelligent System for Industrial IoT
- Mode of Participation: Online Presentation
- Date of Conference: November 7–8, 2025
- Registration Fee Paid: ₹ 15,650/- (including service charges)
- Proof of Payment: Attached

To, CFO
50/-

As an Assistant Professor in the Department of Information Technology at MAIT since 2004, I have continually contributed to the academic and research advancement of the institute. This publication further reflects our department's commitment to promoting quality research and international academic collaboration. I therefore humbly request your kind approval for the reimbursement of the above-mentioned registration fee. The payment receipt, acceptance letter, and participation certificate have been enclosed for your kind consideration.

I look forward to your positive response.

Thanks and Regards,
Yours sincerely,

Mr. Ajay Kumar Kaushik
Assistant Professor
Department of Information Technology
Maharaja Agrasen Institute of Technology

Forwarded to Director MAIT
13/11/25

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

Date: November 20, 2025

To,
The Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector 22, Rohini
Delhi – 110086

Subject: Request for Reimbursement of Conference Registration Fee

Respected Madam,

I have communicated a research paper titled **"Numerical CFD Study of Heat-Transfer Enhancement in Photovoltaic Panels Using Rectangular Fins"** at the **2nd International Conference on Advanced Materials for Sustainable Innovation**, scheduled to be held on **3–4 February 2026** at **VIPS-TC, Delhi**.

The conference registration fee is **Rs. 5,500**. I kindly request you to approve the reimbursement of the same as per the college's reimbursement policy for conference participation. This participation will not only enhance my research profile but also contribute to the academic reputation of our institution.

Thank you for your consideration and support.

I have enclosed the following documents for your kind perusal and necessary action:

- Copy of the paper acceptance mail
- Conference registration receipt

Yours sincerely,

Dr. Ashwni
Assistant Professor
Department of Mechanical and Automation Engineering
Maharaja Agrasen Institute of Technology
Delhi

Contact: 7838861636
Email: ashwni@mait.ac.in

CFO
Sol. Of the registration fee is to be reimbursed as per the Institute policy.
20/11/25

Forwarded
20/11/2025

Mr. Neeraj
PIS Faculty

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

December 17, 2025

The Officiating Director & Dean
Maharaja Agrasen Institute of Technology
Delhi

Subject: Request for Reimbursement of IEEE Conference Registration Fee

Dear Sir,

This is to bring to your kind notice that we attended and presented a paper titled **"Coordinated VSG–SMES Control for Enhanced Frequency Stability in Hybrid Power Systems"** at a reputed IEEE conference, the **International Conference on Power Electronics & Energy (ICPEE 2025)**. The extended version of the paper has also been accepted for publication in the **IEEE Transactions on Industry Applications**.

I have paid the conference registration fee of **Rs. 10,620/-**. The presentation certificate and registration receipt are enclosed herewith for your kind reference. I kindly request you to reimburse the registration fee as per the college norms.

Thank you for your consideration.

Sincerely yours,

Neelu 17/12/25

Neelu Nagpal
Associate Professor, ECE
MAIT

Mr. Neeraj / Mr. Arun
CFO
Sof. & Pm - yes Sir fees may kindly be reimburse as per the Institute Policy. i.e Rs. 5310/-
17/12

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

To

The Director,

MAIT, Rohini

Delhi 110089

Date – 24 December 2025

Subject: Reimbursement of paper publication fee in AECE 2025.

Respected Ma'am,

I, **Vaibhav**, Assistant Professor in the department of ECE presented a paper this year in the International **IEEE conference**. The conference details are attached below for reference along with payment slip. I requested you to reimburse part payment of fee as per institution norms.

Conference/ Journal Name	Organizing Institute	Amount
5th INTERNATIONAL CONFERENCE ON ADVANCEMENT IN ELECTRONICS & COMMUNICATION ENGINEERING [21st -22nd November, 2025]	Raj Kumar Goel Institute of Technology, Ghaziabad, U.P., India	Rs. 5900/-

I have attached the following paper-

- Proof of payment
- Presented paper.

Thanking you,

Yours sincerely

Vaibhav Nijhawan

Asst. Professor, ECE department MAIT

24/12/25

50% may kindly be reimbursed as per Reimbursement Policy.

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

To,

Dated: 30th July 2025

Prof.(Dr.) S. S. Deswal,
The Officiating Director,
Maharaja Agrasen Institute of Technology,
Rohini Sec 22, Delhi

Subject: Request for Half Amount of Conference Paper(ICCCNT 2025) Fee

Respected Sir,

I would like to request your kind consideration for financial assistance regarding the conference paper fee for the ICCCNT 2025 organized by IIT INDORE. I presented my research paper in this conference held during 6-11th July 2025 and my research paper has been accepted to be published in IEEE Xplore.

The total fee for submitting the conference paper is Rs 9500, and I am seeking approval for a subsidy of 50% of the total amount. I believe that attending this conference will provide significant value both to my academic development and to the reputation of our institution.

I am committed in the best possible manner at this prestigious event, and any support you can offer will be greatly appreciated.

Thank you for your time and consideration. I look forward to your positive response.

Yours sincerely,

Varun Goel
30/7/2025

Varun Goel
Assistant Professor
ITE Department, MAIT,
GGSIPU, Delhi.

forwarded for kind consideration
1/08/2025
(Dr Khoomi Gupta)

9500/2 = 4750

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

6th April '2026

To,
The Dean,
Maharaja Agrasen Institute of Technology,
Mait, Delhi

Sub:- Application for Reimbursement of Conference Registration Fee - Invoice No. CKC/Human 2026/223

Respected Sir,

I would like to submit this application for reimbursement of the registration fee paid for participating, presenting & acceptance of the research paper ID 80 in HUMAN 2026, organized by Computer Society of India (CSI), Kolkata chapter, held on 28- 29th March' 2026.

The total amount paid is Rs. 5,900/- (Five thousand Nine Hundred only) as per the attached copy of invoice Receipt No. CKC/Human2026/223 dated 14th March'26 issued by CSI Kolkata chapter.

The conference is directly relevant to my research area, and participation has contributed to the academic & research activities of institute. I kindly request that the reimbursement of 50% amount of aforementioned to be processed as per the research promotion policy.

A copy of invoice cum money receipt & presentation certificate have been attached for your ready reference Please.

Thanking You Sir,

Yours Sincerely,
Dr. Souvik Ghosh
MAIT (IT Dept).

Approved
50% fee may kindly be reimbursed as per the Institute policy.
4/6/26

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

To,

6th April'26

The Dean,
Maharaja Agrasen Institute of Technology,
Rohini, Delhi

Sub:- Application for Reimbursement of Patent Grant Fee - Invoice. No. 20252650

Respected Sir,

I would like to submit this application for reimbursement of the fee paid towards drafting & filing of a utility Patent Application at German Patent Office (GPTO) for my invention titled "Cyber Threat IDE Assistant".

The total amount paid is Rs. 45,050/- (Forty-five thousand only) as per the attached invoice copy dated 16th Feb'2026 and the patent Grant certificate was received by 23rd March'2026.

The patent application pertains to Research work undertaken at the institute, and I kindly request that reimbursement of the aforementioned amount be processed at the earliest, in accordance with institute's Research promotion & patent policy.

I am enclosing a copy of the invoice & patent Grant Certificate for your kind reference & records.

Thanking You Sir.

Yours Sincerely,
Dr. Souvik Ghosh
MAIT (IT Dept.)
Rohini, Delhi

CPO
It may be put up for the Executive Body for Patent
6/4/26

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

February 10, 2026

The Dean (Academics)
MAIT, Delhi

Subject: Request for Reimbursement of IPR Fee

Respected Sir,

We are pleased to inform you that a patent titled "Blockchain verified Land Registry System and method thereof" was published on May 16, 2025, with the contribution of our students and colleagues of MAIT. The application includes **MAIT** as one of the applicants and has been filed through **UniPatrde** as the registered agent (recommended by the institute).

In accordance with the institute's reimbursement policy, we kindly request the reimbursement of the patent application and agent fees. Relevant documents pertaining to the application are attached herewith for your reference.

We are grateful for your continued support and encouragement. Thank you for your consideration.

Yours sincerely,

Total Amount – 8100 + 11682
= 19,782 Rs.

Lalit Agarwal
Assistant Professor, ECE Department
MAIT

(On behalf of all inventors)

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

25 Feb. ⊂

17/2/26

To

Director / Dean

MAIT, DELHI

Subject: Application for OD to present research paper and reimbursement of Conference registration fee.

Respected Sir,

I have to present my research paper titled "Effect of Heating - Cooling Imbalance on Damping and period ratio $P_1/2P_2$ of slow MHD waves" on 24/2/26 in National Conference on Science, Technology and interdisciplinary research at M.M.H. College GHAZIABAD. The registration Fee is Rs- 1500/.

Kindly permit me to avial the O.D and reimbursement of 50% of Conference fee.

Thank you.

CFO
Reimburse as per the Institute policy i.e 50% of the registration fee
17/2

Your's Truly

Dr. ANIL [illegible]

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

4th December, 2025

The Director
Maharaja Agrasen Institute of Technology
Rohini, Delhi – 110086.

Subject: Request for participation in International Conference at IIM Amritsar

Respected Sir/Ma'am,

It is brought to your kind notice that my research work has been selected in 5th International Conference on Management of MSMEs (ICMM 2026). This conference is going to be held on January 16-18, 2026 at Indian Institute of Management Amritsar.

I request you to kindly reimburse the registration fee as per the institute rules and regulations. The brochure is enclosed for your ready reference. (Registration fees is Rs. 6000/-)

Kindly oblige me in the aforesaid matter.

Thanking you

Sincerely,

Surabhi

Ms. Surabhi Lata
Assistant Professor
Department of Mechanical Engineering

forwarded
To,
The Dean
4/12/25

CFO
As per the institute policy
kindly reimburse 50% of the
registration fee ie 3000/-
4/12/25

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

5 Feb. C

4th February, 2026

To,

The Dean,
Maharaja Agrasen Institute of Technology
Rohini, Delhi – 110086.

Subject: Request for reimbursement of conference fee in International Conference at 2nd International Conference on Advanced Materials for Sustainable Innovation (IC-AMSI 2026), VIPS, 3-4 February 2026

Respected Sir,

I would like to bring to your kind notice that my research work has been selected and presented in **IC-AMSI 2026), VIPS, 3-4 February 2026.**

I request you to kindly reimburse the registration fee as per the institute rules and regulations. The brochure and fee receipt are enclosed for your ready reference.

The registration fee for the research article was Rs. 5500/-

Kindly oblige me in the aforesaid matter.

Thanking you,

Sincerely,

Dr. Kanchan Mudgil
Assistant Professor
Department of ME

forwarded
4/2/26

CFO
Kindly reimburse as
per the Institute policy
50% of 5500/-

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

19 Feb. C

To,
The Director,
MAIT, Rohini,
Delhi

Sub:- Request for Reimbursement of Conference Registeration Fees.

Respected SIR,

I am writing to request Reimbursement of the amount paid towards the conference ICAAI 2025 held on NOV-13TH-14th 2025, NSUT, Delhi

I incurred an amount of Rs 6000/- towards the Registeration of our Accepted, Presented Research Paper ~~titled~~ entitled "AetherWall – A Next Generation Cybersecurity framework for Proactive DDOS Mitigation Using Adaptive Machine Learning & Real Time Visualization" with co-author, Ritik Raj, student of IT Dept. & Respected HOD, Dr. Anita Goel.

I have attached the corresponding documents in support for your ready reference:-

(i) Payment Proof
(ii) Acceptance Letter

I earnestly request for your kindest Permission, Please.

Thanks & Regards.
Dr. Soumi Ghosh
IT Dept

CFO
kindly reimburse 50% of the registration fee i.e. 3K.

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

The Director
Maharaja Agrasen Institute of Technology
Rohini, Delhi-86

6-5-2026

Subject: **Request for OD (8.5.2026)to attend DRC at Amity School of Liberal Arts, Maneswar**

Respected Sir

With due regards, I want to bring to your kind attention that I have been invited to attend the DRC meeting at Amity University, Haryana, on 8-5-2026 at 11 am.
I request you to sanction one day's leave to attend the meeting to give my inputs for the quality research synopsis.

Warm Regards

Shikha Saxena
(Prof.Shikha Saxena)
Deptt. of Humanities

forwarded for the necessary action. Kindly approve
Nautor
6/5/26

Encl. Invitation Mail

Puja Singh
6th May 2026

OK
6.5.2026

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

Dated: 10th July 2026

To

Prof.(Dr.) Vikram Bali
The Director
Maharaja Agrasen Institute of Technology (MAIT)
Delhi

Subject: Request for Grant of No Objection Certificate (NOC) to Attend ATAL FDP from **22 July 2026 to 28 July 2026**

Respected Sir,

I, **Mr. Varun Goel**, Assistant Professor in the Department of Information Technology & Engineering (ITE), MAIT, kindly request you to issue a **No Objection Certificate (NOC)** to enable me to participate in the **AICTE ATAL Faculty Development Program (FDP)** on the topic **"AI and Machine Learning for Evidence-Based Business Decision Making: Models, Applications, and Research Perspectives."**

The FDP is scheduled to be held from **22 July 2026 to 28 July 2026** in **offline mode** and is being organized by the **Department of Business Administration, Maharaja Agrasen Institute of Management Studies (MAIMS), Delhi**.

Participation in this FDP will enhance my knowledge in the domains of Artificial Intelligence and Machine Learning, provide exposure to current research trends and practical applications, and contribute to my teaching, research, and academic responsibilities at the institute.

I, therefore, request you to kindly issue the No Objection Certificate (NOC) to facilitate my participation in the above-mentioned FDP.

Yours sincerely,

Varun Goel
10/7/2026

Mr. Varun Goel
Assistant Professor
Department of Information Technology & Engineering (ITE)
Maharaja Agrasen Institute of Technology (MAIT), Delhi

10-7-2026

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

To
Prof. (Dr.) S.S. Deswal
Dean
MAIT, Rohini
Delhi

Subject: Invitation for Resource person at IDE Bootcamp, Bangalore by AICTE–MoE's Innovation Cell in collaboration with Wadhwani Foundation

Respected Sir

I, Dr. Anju Bharti, Asst. Professor, Dept. of Management, MAIT would like to inform you that I have been invited as a resource person to conduct Innovation, Design and Entrepreneurship (IDE) Bootcamp for PM SHRI School Teachers for 3 days i.e. from 7th to 9th January, 2026 at Bangalore organized by the AICTE–MoE's Innovation Cell, School Innovation Council, and Department of School Education & Literacy (DoSE & L) in collaboration with Wadhwani Foundation as knowledge partner.

I would like to express my sincere gratitude to the MATES management and administration for their constant support and encouragement, which has enabled me to receive such academic opportunities. I consider this invitation as a matter of pride for both myself and the institution.

I am also enclosing the invite which has come through mail.

Thanking You

Yours Sincerely
Anju Bharti
Dr. Anju Bharti
Department of Management, MAIT

Dated: 2.01.26

Mr. Sunita
File it in PF.

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

To
The Director
Maharaja Agrasen Institute of Technology
Sector-22, Rohini, Delhi

Subject: Permission to Attend the One-Day "Workshop for NPTEL Stars" at IIT Roorkee on 11 July 2026

Respected Sir,

The following faculty members of the Department of Mechanical Engineering respectfully seek your kind permission to attend the One-Day "Workshop for NPTEL Stars", organized by NPTEL at IIT Roorkee on 11 July 2026.

S. No.	Name	Designation
1	Dr. Garima Sharma	Assistant Professor
2	Mr. Vikas Sharma	Assistant Professor

The above-mentioned faculty members have successfully completed the NPTEL Domain Certification in Data Science and, in recognition of their outstanding performance during the January 2026 semester, have been honoured as NPTEL Stars. Consequently, they have received an exclusive invitation from NPTEL to participate in this prestigious workshop.

The workshop is being organized to recognize the achievements of NPTEL Stars and to provide an opportunity to interact with distinguished faculty members from IITs, exchange academic experiences, and gain insights into innovative teaching and learning practices.

In view of the above, we kindly request you to grant permission to the above-mentioned faculty members to attend the workshop on 11 July 2026. The knowledge and exposure gained through this programme will be beneficial to the Department as well as the Institute.

We shall be grateful for your kind approval.

Thanking you.

Yours faithfully,

S. No.	Name	Signature
1	Dr. Garima Sharma	
2	Mr. Vikas Sharma	Vikas Sharma

Enclosure: Copy of the NPTEL Invitation Email.

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

Dated: 24-10-2025

To

The Director

Maharaja Agrasen Institute of Technology

Rohini, Delhi

Subject: Permission for Delivering an Online Expert Lecture at NIFT, Jodhpur on 28.10.2025 and 29.10.2025

Respected Ma'am,

This is to kindly inform you that I have been invited to deliver online expert lectures as part of the subject "Material Exploration and Workshop Technology" at the National Institute of Fashion Technology (NIFT), Jodhpur on 28th October 2025 (Tuesday) and 29th October 2025 (Wednesday) from 9:30 a.m. to 11:30 a.m.

I request your kind permission to deliver these lectures. I shall be highly obliged for your consideration and approval.

Thanking you.

Yours sincerely,

Dr. Anil Kumar Dahiya
Associate Professor
Department of Mechanical Engineering
Maharaja Agrasen Institute of Technology

Forwarded
24/10/25

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

(ISO 9001:2008 Certified)
APPROVED BY AICTE, MINISTRY OF HRD, GOVT. OF INDIA AND
AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI

उद्यमेन हि सिध्यन्ति
कार्याणि न मनोरथैः

Ref. No. MAIT/Misc./2025 Date: November 4, 2025

TO WHOMSOEVER IT MAY CONCERN

This letter is to express No Objection on Dr. Neelam Kassarwani in attending Advanced trends for the optimization, protection and control in electrical based systems conducted (online) at J. C. Bose University of Science and Technology, YMCA, Faridabad from November 17 --22, 2025.

This certificate is issued as per requirement of AICTE for successful conduction of ATAL Faculty Development Program.

(Prof. Neelam Sharma)
Director

Prof. (Dr.) Neelam Sharma
Director
MAIT
PSP Area, Sector-22,
Rohini, Delhi-110086

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

उद्यमेन हि सिध्यन्ति
कार्याणि न मनोरथैः

MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

(ISO 9001:2008 Certified)
APPROVED BY AICTE, MINISTRY OF HRD, GOVT. OF INDIA AND
AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI

Ref. No..... Date.....

MAIT/Misc./2025 **November 4, 2025**

TO WHOMSOEVER IT MAY CONCERN

This letter is to express No Objection on Dr. Neelu Nagpal in attending Advanced trends for the optimization, protection and control in electrical based systems conducted (online) at J. C. Bose University of Science and Technology, YMCA, Faridabad from November 17 --22, 2025.

This certificate is issued as per requirement of AICTE for successful conduction of ATAL Faculty Development Program.

(Prof. Neelam Sharma)
Director

Prof. (Dr.) Neelam Sharma
Director
MAIT
PSP Area, Sector-22,
Rohini, Delhi-110086

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
Sector-22, Rohini, Delhi-110086

November 3, 2025

The Director

MAIT, Delhi

Subject: Permission to Attend ATAL FDP (Online) and Request to Issue NOC

Respected Ma'am,

It is brought to your kind notice that a **6-Day Online Faculty Development Programme (FDP)** (online mode) on *"Advanced Trends for the Optimization, Protection, and Control in Electrical-Based Systems"* at J. C. Bose University of Science and Technology, YMCA, Faridabad is being organized from **17th November to 22nd November 2025**.

I seek your kind permission to attend the same and request you to kindly issue a **No Objection Certificate (NOC)**, which is required to be uploaded on the AICTE portal as a mandatory document.

Thank you for your kind consideration.

Yours sincerely,

Neelam

Dr. Neelam Kassarwani
Associate Professor
EEE Dept.,
MAIT, Delhi

Prof. (Dr.) Vikram Bali
Director
Maharaja Agrasen Institute of Technology
PSP Area, Sector-22, Maharaja Agrasen Chowk
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Yours sincerely,

Neelu Nagpal

Associate Professor

ECE, MAIT, Delhi

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